

Salisbury Town Board Meeting Minutes – 12/11/2025

A regular meeting of the Salisbury Town Board was held at 6:30 pm. at the Salisbury Town Hall on December 11, 2025.

The meeting was attended by:

John Mowers	Town Supervisor
Nora Cool-Guinup	Councilperson
Renee Coonradt	Councilperson
Kim Sherwood	Councilperson
Colleen Walrath	Councilperson
Lyle Jenkins	Highway Superintendent
Jeanne Cool	Town Clerk
Katelin Ferguson	Town Accountant

Public Attendees:
Carl Nichols
Bob Peters
Lindsey Lamphere
Richard Hohall

The meeting was called to order by Supervisor John Mowers at 6:30 pm. and the Pledge of Allegiance was then recited by all present.

GENERAL DISCUSSION

Supervisor Mowers requested a motion be made to accept the minutes for the preliminary budget meeting of 11/13/2025, last board meeting of 11/13/25 as written and the Planning/Zoning minutes from the 11/24/25 meeting as written.

MOTION to accept the budget meeting minutes was made by Kim Sherwood – seconded by Renee Coonradt – ayes all.

MOTION to accept the meeting minutes was made by Colleen Walrath - seconded by Nora Cool-Guinup- ayes all

MOTION to accept the planning/zoning board minutes was made by Renee Coonradt – seconded by Nora Cool-Guinup - ayes all.

Barry turned in five violation sheets for review, one case will be turned over to court on December 18, 2025.

Richard Hohall addressed the board and stated that the town employees had talked over the agreement John presented them with and have agreed with his conditions for a period of one year. They still be looking into getting a union a some point, will be checking with the teamsters.

To remind the board: Full time employees will get a \$1.50 hour increase in pay

Part time employees will get a \$1.00 hour increase in pay

No more article 13 – No boot, uniform or laundry allowance, this is totally on the employees expense.

Insurance will stay as it currently is.

Current holiday off of Juneteenth is going to be subjective to the employee, they may trade Juneteenth for Columbus Day, whichever day the employee would prefer.

Mr. Hohall also requested that the town look into direct deposit for the employees, stating that with the two most recent snow storms the men do not have a chance to go to the bank to cash their checks. Supervisor Mowers stated this is something that the Accountant is looking into.

The town attorney, Vincent Rossi sent the town a letter stating he will be retiring. Supervisor Mowers has called the law firm of Dunn&Dunn, with no return call yet. He also called the attorney that currently represents Stratford and Ephratah, with no return call yet. He would like to get an attorney that is familiar with town law.

Our lighting district National Grid bill is frequently in errors and we are charged a late fee, depending on what date our meeting is on, the bills then get generated and this bill is often late, this month

resulting in a \$15 late fee. Supervisor Mowers asked the board to approve the Lighting District bill gets paid as soon as it comes in, giving the bill directly to Katelin and having her pay it earlier. Motion was made by Kim Sherwood – seconded by Renee Coonradt - ayes all.

Supervisor Mowers also requested that Heather Manchester, Justice elect, get payed for her mileage she has driven to Albany for 5 days to take the required training. Motion was made by Colleen Walrath – seconded by Nora Cool-Guinup – ayes all.
Supervisor Mowers thanked Jeanne Cool and Lyle Jenkins for their past service to the town.

HIGHWAY DEPARTMENT – Lyle Jenkins

Currently Lyle and the highway employees have all their sand in and the roads over the past two snow storms are plowed and in good condition.

Lyle stated that the town did loose the new truck order, mainly because it was not the truck he had ordered. He did have information from three companies (Western Star, International, Mack) to get the ball rolling and order a new truck for 2026. He and Supervisor Mowers will set down and look over the information.

Purchasing 2 new overhead doors at the town barn was again discussed and the board decided to go with Fisher – R26 – 3 inches thick - \$21,000
Fisher also had a dismantle fee, which the highway employees could do themselves saving the town money on that quote. Lyle will contact them and get the order going.

Our CHIPS money should be here within the next week, the Highway budget is in good shape.

The town received approval for their mining permit. Supervisor Mowers stated that he called Senator Mark Walzack and thanked him for this help with the process. Lyle stated that the old pit is seeded and closed.

MOTION to accept the Supervisors report was made by Renee Coonradt – seconded by Nora Cool-Guinup - ayes all.

MOTION to accept the Town Clerks report was made by Colleen Walrath – seconded by Renee Coonradt - ayes all.

MOTION to pay the audit of bills as follows, made by Nora Cool-Guinup – seconded by Renee Coonradt - ayes all:

HIGHWAY	Vouchers 239-263	\$ 71,624.72
GENERAL	Vouchers 106 - 117	\$24,024.91
LIGHT DISTRICTS	Voucher 11	\$1061.35

MOTION to accept payroll as presented made by Nora Cool-Guinup – seconded by Kim Sherwood - ayes all.

Discussion for the year end meeting to pay bills was held and the meeting will be Monday December 29th at 1 o'clock.

No further business.

MOTION to adjourn the meeting at 7:10 pm was made by Colleen Walrath – seconded by Nora Cool-Guinup - ayes all

Jeanne Cool
Town Clerk - 12/11/2025