

Salisbury Town Board Meeting Minutes – 6/12/2025

A regular meeting of the Salisbury Town Board was held at 6:30 pm. at the Salisbury Town Hall on June 12, 2025.

The meeting was attended by:

John Mowers	Town Supervisor
Nora Cool-Guinup	Councilperson
Renee Coonradt	Councilperson
Kim Sherwood	Councilperson
Colleen Walrath	Councilperson
Lyle Jenkins	Highway Superintendent
Jeanne Cool	Town Clerk
Katelin Ferguson	Town Bookkeeper

No public attendees.

The meeting was called to order by Supervisor John Mowers at 6:30 pm. and the Pledge of Allegiance was then recited by all present.

GENERAL DISCUSSION

Supervisor Mowers requested a motion be made to accept the minutes of the last board meeting of 5/8/2025 as written and the Planning/Zoning minutes from the 5/27/2025 meeting as written.

MOTION to accept the meeting minutes was made by Colleen Walrath - seconded by Nora Cool-Guinup- ayes all

MOTION to accept the planning/zoning board minutes was made by Kim Sherwood – seconded by Colleen Walrath - ayes all

4 Notices of Violation orders were presented to the board for review.

The Board was informed by the Town Clerk that Barry has issued 32 Trailer Permits so far this year. At the current date 17 have been returned at \$100 each.

The Board was also informed by the Town Clerk that 29 “Friendly notices of Renewal” were sent out to dog owners for renewing their dog licenses, response to these notices has been favorable.

Once again the issue of Air BNBs, VRBO, and STRs was brought up. Nora had asked the other board members if they had reviewed their packets, most of the response was “briefly looked at” this will be addressed at the next board meeting with the Council members going over their packet and highlighting the points of interest or laws they like.

Both Supervisor Mowers and the Town Clerk have been looking into the .gov website. Currently we met with Michael Taylor from Ilion, he designed and got the Village of Dolgevilles .gov web site up and running. Mr. Taylor seemed quite knowledgeable and the Dolgeville website looks nice. Mr. Taylor gave us a quote of \$900-\$1000 to get our site set up. A second estimate from MPW of New Hartford came in at \$3910. Supervisor Mowers suggested we go with this gentleman as he is fairly local and reasonably priced. Motion was made by Kim Sherwood – seconded by Nora Cool-Guinup – ayes all, to go ahead and start the process with Mr. Taylor.

American Flags were placed in the town cemeteries on veteran grave-sites, before Memorial Day. Roy and Jeanne Cool did the Stratford Cemetery, Lindsay Randall and her Girl Scout troop did the Dibble Tuttle Cemetery, Kathy Winkler and her Girl Scout troops did St. Bridgets and Curtis Cemeteries, Supervisor Mowers, Dave Lester and Bill Mahardy did Salisbury Rural and remaining small cemeteries. Supervisor Mowers suggested a \$50 donation be made to the Girl Scout troops for their assistance. Motion was made by Nora Cool-Guinup – seconded by Colleen Walrath – ayes all. A check will be sent to both Lindsay Randall and Kathy Winkler along with a thank-you note to the girls.

State equilization rate chart is out – Salisbury is at 100%.

The town received \$11,000 in Mortgage tax.

The town has been informed that Health Insurance is going up 21.9%. Currently Health Insurance is \$13,900 per person. Brief discussion about options.

Two NYMIR Inspections were made this month:

1 – Liability Insurance, risk control and general safety, covered looking throughout the buildings (4) both inside and out. As a result a form was sent for the Highway Department to use as a guide for daily inspection of the town trucks, otherwise no issues.

2 – Building Inspection, again looking at all buildings (4) for building maintenance and care. No issues.

Judge Stone states that he could get a grant to pay for an air conditioning unit for the Town Court room. He would like the town to come up with two quotes for window air conditioning units. Kim Sherwood will handle this request.

Supervisor Mowers informed the board that he has a Dolgeville Source Water plan meeting on Monday June 16. He stated that the Village of Dolgeville came to grievance, in May, with Attorney Castle, the village would like their assessment lowered from 4 million to 1.5 million. Supervisor Mowers informed the board that he would like to go to the meeting and make a speech stating that he would be hesitant to do all the work on the water protection plan for Dolgeville with this issue existing. Furthermore, he would like to offer the Village of Dolgeville \$4 million for their water system properties in Salisbury then sell them back their water at a per gallon price. A brief discussion followed with the board members stating that Mr. Mowers has their full support to make such a speech on the towns behalf.

HIGHWAY DEPARTMENT – Lyle Jenkins

Truck #6 (2014) needed an engine overall. An estimate was presented from Dimmick Peterbuilt in Utica for \$30,437.40. The final price for repairs was \$35,771.30, almost \$6000 over the estimate. Lyle stated he would talk to the company and see if he could get the total price down some, today's final price came in at \$34,861.58, a check will be issued for this amount.

The town sweeper is back together and the town will resume sweeping roads. Lyle stated that this years main project roads will be the Peck Road, Irondale Road and Lower James Road, he stated these roads are ready for paving, once weather allows. The parking lot for the Clerks office and Town Court was resurfaced, lining will be in about a month allowing the resurfacing to set.

Work on the Salt shed is finishing up.

Fencing regarding the Stratford Cemetery / Cemetery Road washout is estimated to cost \$10,965.85. This estimate is from Rommel Fence LLC, this is for drilling and placement of wire fencing. This is a FEMA project, Lyle stated that this should start within a couple of weeks.

Nora asked Lyle about the Cintas charges, Voucher #132, stating there seems to be some unnecessary products ie: cough drops, Emergen-C, muscle rub, in the town medicine cabinet. Lyle state this is all OSHA, they state whats required, lessens the towns liability. Brief discussion followed.

The town is working on the road to get into the new town pit behind the Town Barn. This new pit, 17 acres, needs to be surveyed and Tom Parker was contacted, however, he is too busy and suggested Jeff Moore, stating he would be available to help Mr. Moore if needed. Mr. Moore stated the cost to survey would be \$13,500 and if approved by the board he could start tomorrow morning. A brief discussion followed and a motion was made by Colleen Walrath – seconded by Kim Sherwood – ayes all, to hire Mr. Moore to go ahead with the survey.

New mining permit application needs to be filed. Meeting with the DEC has to be set up. This is a 20 year life expectancy for the permit. The sand and gravel will be for our town use only.

Lyle stated that this will probably be his last year as Highway Superintendent, citing health issues and wanting to retire. He stated he will be available to help anyone that gets elected into the position.

Town accountant, Katelin Ferguson, asked to reorganize the monthly payroll. Making monthly checks out with the second payroll checks for the town barn employees. This may result in earlier or later checks for the monthly employees but would only require Katelin to make checks out twice for payroll. This was approved by the board to allow her to do this.

Monthly employees will be paid next month on July 23, then August 20 and September 17.

Katelin also asked Lyle if it would be possible to change the town barn payroll from Monday to Sunday, with it now being Tuesday – Wednesday, citing if there were any issues it would give her more time to figure them out. Lyle stated he will speak to the guys and see what their thoughts are, Katelin also volunteered to come in and speak to the guys if needed. Lyle will meet with Katelin after speaking with the guys.

MOTION to accept the Supervisors report was made by Nora Cool-Guinup – seconded by Kim Sherwood - ayes all.

MOTION to accept the Town Clerks report was made by Renee Coonradt - seconded by Colleen Walrath – ayes all.

MOTION to pay the audit of bills as follows, made by Kim Sherwood – seconded by Nora Cool-Guinup – ayes all:

HIGHWAY	Vouchers 121-144	\$86,977.95
GENERAL	Vouchers 57-71	\$4,490.40
LIGHT DISTRICTS	Voucher 6	\$879.55

MOTION to accept payroll as presented made by Colleen Walrath – seconded by Renee Coonradt - ayes all.

No further business.

MOTION to adjourn the meeting at 7:30 pm was made by Renee Coonradt - seconded by Nora Cool-Guinup – ayes all.

Jeanne Cool
Town Clerk
6/12/2025