

## Salisbury Town Board Meeting Minutes – 7/10/2025

A regular meeting of the Salisbury Town Board was held at 6:30 pm. at the Salisbury Town Hall on July 10, 2025.

### The meeting was attended by:

John Mowers	Town Supervisor
Nora Cool-Guinup	Councilperson
Renee Coonradt	Councilperson
Kim Sherwood	Councilperson
Colleen Walrath	Councilperson
Lyle Jenkins	Highway Superintendent
Jeanne Cool	Town Clerk
Katelin Ferguson	Town Bookkeeper

**Public attendee:** Robert Peters

The meeting was called to order by Supervisor John Mowers at 6:30 pm. and the Pledge of Allegiance was then recited by all present.

### GENERAL DISCUSSION

Supervisor Mowers requested a motion be made to accept the minutes of the last board meeting of 6/12/2025 as written and the Planning/Zoning minutes from the 6/23/2025 meeting as written.

MOTION to accept the meeting minutes was made by Renee Coonradt - seconded by Nora Cool-Guinup- ayes all

MOTION to accept the planning/zoning board minutes was made by Renee Coonradt – seconded by Kim Sherwood - ayes all

A Notice of Violation order was presented to the board for review. This notice was for the 399 Fireview Road residence, Tracy Norgard or current resident. An appearance ticket to Salisbury Town Court has been issued for July 17, 2025. A certified mailed copy has been sent.

Supervisor Mowers informed the board that the Dolgeville Source water plan meeting was canceled. He would now like to go to the village board meeting to present his case.

Supervisor Mowers requested that we send MOVAC \$5000, stating this is appropriated in the budget and he did not believe that we have sent this out yet. Katelin was going to look into this. If it has not been sent we will issue a check next month. Motion was made by Colleen Walrath – seconded by Nora Cool-Guinup - ayes all

Supervisor Mowers asked how the Councilpersons were coming with the issue of Air BNBs, VRBO, and STRs. Nora asked the Councilpersons to determine what issues were most important relating to our town while reviewing their packets. Nora also wants to meet with Barry to determine permit fees and violation fees. This issue will be further discussed at the next meeting.

Supervisor Mowers reported that the \$500,000 CD hw took out has been closed out. This CD earned \$4152.78 in interest. He would like to payback the highway equipment fund from the general fund, then take out another \$500,000 CD. Motion was made by Colleen Walrath – seconded by Nora Cool-Guinup – ayes all

### HIGHWAY DEPARTMENT – Lyle Jenkins

Workers are currently mowing, removing stumps and ditching roads. Highway equipment is all in good condition and running. Paving of our area roads looking to begin the first week of August. CHIPS approval for this year is around \$321,000, some of this is reflected in vouchers this month.

Regarding the old sand pit – the DEC wants it seeded then the work there is done and the sand pit will be closed out. This was bought in 1996, the town has not bought sand in 30 years, using this pit. Regarding the new sand pit – The pit has been surveyed, Jeff Moore was there on 6/13. DEC is looking into a small corner of the property believed to be designated wet lands. A DEC form was filled out and mailed, should be hearing from them soon, with the permit issued next.

Fencing regarding the Stratford Cemetery / Cemetery Road washout is complete. Signs and concrete barriers were also placed. This is a FEMA project, and concludes any work done regarding the 2019 flood. At this time the town has a close out of around \$80,000 yet to collect from FEMA.

Councilperson, Colleen Walrath addressed the issue of OSHA related products in the Highway medicine cabinet, discussed at the last meeting. She presented Lyle with a printed sheet of what needs to be in the cabinet versus what is actually in it. Lyle said he would look into the issue with Cintas.

MOTION to accept the Supervisors report was made by Nora Cool-Guinup – seconded by Kim Sherwood - ayes all.

MOTION to accept the Town Clerks report was made by Renee Coonradt - seconded by Colleen Walrath – ayes all.

MOTION to pay the audit of bills as follows, made by Nora Cool-Guinup – seconded by Colleen Walrath - ayes all:

HIGHWAY	Vouchers 145-172	\$84,749.14
GENERAL	Vouchers 58-69	\$5427.63
LIGHT DISTRICTS	Voucher 7	\$870.90

MOTION to accept payroll as presented made by Colleen Walrath – seconded by Kim Sherwood - ayes all.

No further business.

MOTION to adjourn the meeting at 7:05 pm was made by Nora Cool-Guinup – seconded by Renee Coonradt ayes all

Jeanne Cool  
Town Clerk  
7/10/2025